



## MEETING OF THE BOARD OF TRUSTEES

### UNRESERVED MINUTES

**Monday 25 September 2023 from 12:30 to 2:40pm BST, via Zoom**

#### **Trustees present:**

Bill Durden, <i>Chair</i>	(BD)
Phil Deans, <i>Vice Chancellor and President</i>	(PD)
Kelly Coate, <i>Deputy Vice Chancellor and Provost</i>	(KC)
Marguerite Dennis, <i>Trustee</i>	(MD)
Judith Eaton, <i>Trustee</i>	(JE)
Ian Leroni, <i>Trustee</i>	(IL)
Michael Meissner, <i>Trustee</i>	(MM)

#### **Apologies:**

Caroline DeLaney, <i>Trustee</i>	(CD)
Amarjeet Hans, <i>Trustee</i>	(AH)
Futao Huang, <i>Trustee</i>	(FH)
Janet Ilieva, <i>Deputy Chair</i>	(JI)
Qing Miao, <i>Trustee</i>	(QM)

#### **Also present:**

Jessie Garcia, <i>President of the Student Government Association</i> , from item 6	(JG)
Ying Kay, <i>Deputy Vice Chancellor, Finance and Operations</i>	(YK)
Helen Dalrymple, <i>Secretary to the Board of Trustees</i> - minutes	(HD)

#### **1. Minutes of the meeting held on the 30 June 2023**

The Board approved the minutes as an accurate record of its last meeting.

#### **2. Actions and matters arising**

The proposal to establish a working group on IT and infrastructure, reporting to the Board of Trustees, remains under review.

All other actions from the previous meeting are either completed or in progress.

3. Provost's report

The Provost, KC, has been in post for three weeks and is familiarising themselves with the University's complexities. A more detailed report will be presented at the next meeting.

Initial priorities include portfolio rationalization focused on income generation, cautious exploration of online delivery, collaboration with CEG, and involvement in the MSCHE self-study review.

Portfolio rationalization will maintain a balance aligned with the Liberal Arts ethos, ensuring breadth across courses.

The implications of AI in teaching and assessment were discussed, noting that some faculty are adapting their assessment methods to address its use.

Guidelines on AI use have been shared with students, with approaches being refined through trial and error.

4. Relocation of RIASA

The University's campus in Leeds had moved to another location in the same city; this needed to be reported to and acknowledged by the Board.

The accommodation and facilities were improved and student feedback had been very good.

Numbers in RIASA were steady and had gone up slightly from last year. The Board approved RIASA's relocation.

5. Student numbers

Current student numbers were reviewed, with a further update to be provided after the late semester start.

6. Student Affairs

A presentation from the Vice President of Student Affairs was noted.

Update from Jessie Garcia, President of the Student Government Association (SGA):

- Efforts to integrate the diverse student population are progressing successfully.
- Student satisfaction with the SGA has increased significantly, reflecting improved accessibility and proactive engagement.
- Feedback processes across departments have been streamlined, and merchandising efforts have generated £3,000 in sales.

- Students have highlighted a need for designated social spaces to enhance community building.
- Positive feedback was shared about the Chiswick Park campus, especially regarding its technology and opportunities for collaboration with Enjoy Work.

Trustees thanked JG for her report and welcomed further updates in the future.

7. Any other business

There being no further business to discuss, the meeting was ended at 2:40pm.

**Date of next meeting:** 12:30pm, Wednesday 29 November 2023, via Zoom