



# Richmond International Academic & Soccer Academy 2017/2018

## *Financial Information*

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### Course Fees for Fall 2017 – Spring 2018

Confirmation Deposit*	£1,000
<i>Programme fees (35 weeks) tuition, room and board</i>	£25,000

#### Notes:

All amounts are payable in British Pounds Sterling.

\*A deposit of £1,000 is required of all new students. If a student fails to enrol, the deposit is non-refundable and non-transferable. However, if for any reason the programme is cancelled by RIASA the deposit and any other monies will be refunded. On enrolment at the University the deposit will be held by Richmond and is refundable only at the time of withdrawal or graduation, if your account with Richmond is clear of all outstanding charges, including penalty charges.

The programme fee includes academic and sports tuition, room/board for 35 weeks (2 Semesters – Fall and Spring). Student accommodation is based on single study bedroom and 12 meals per week. Additional meals beyond the 12 meals provided will need to be paid for separately.

Students may occupy the housing facilities over the Christmas break and may leave their belongings in their residential halls during the 35 week programme. Students will need to find storage for their belongings over the summer break.

# TERMS AND CONDITIONS

## PAYMENT OF FEES

International students (Non EU) require a UK student visa and are required to pay 50 percent of tuition, room and board in advance in order to qualify for a visa sponsorship letter (CAS – Confirmation of Acceptance for Studies) from the University. Please see below for students receiving Government sponsored Financial Aid.

In the event of a visa not being issued there will be a full refund of fees and deposits provided that the visa denial letter is forwarded to the Finance department at the University within 30 days of the letter being issued. No refunds will be made after this period. If a visa is issued, but not in time to attend classes for the Semester, the deposit and all fees can be rolled forward to the following semester or they can be refunded to the fee payer, less the deposit element which is forfeited.

The due dates for fees are 1st July for Fall Semester intake and 1<sup>st</sup> November for Spring Semester intake.

Payment can be made as by the following means:

### Bank Transfer

Transfers should be made in British Pounds Sterling to:

HSBC Bank  
67 George Street  
Richmond  
Surrey, TW10 6JP  
U.K.

Richmond University  
Account number: 01666088  
Sort code: 40-38-18  
IBAN No: GB78MIDL40381801666088  
Swift code: MIDLGB22

Note that the fee payer is liable for any bank charges that arise.

A copy of the bank transfer is required by fax or scan once completed.

Fax No +44 (0)20 8940 7717

Please ensure the student's name or student's ID number is on the bank transfer.

### Post

Please send cheques drawn on a UK bank directly to:

Richmond University  
Queens Road  
Richmond  
Surrey  
UK  
TW10 6JP

Post-dated cheques will not be accepted.

## Credit Card

Payments can be made by credit card. Only American Express, VISA & Mastercard are accepted.

For questions regarding fees or payment of fees, please e-mail the Finance Office at [finance@richmond.ac.uk](mailto:finance@richmond.ac.uk) or phone on +44 (0)20 8332 8223.

## FINANCIAL AID ELIGIBLE STUDENTS

Students will be considered to have paid 50 percent of tuition, room and board in advance for an academic year provided they are either participants in the US Federal Aid programme or another foreign Government sponsored aid programme. This must be certified and approved by the University Financial Aid Office by the payment due date in order for a CAS letter to be issued and subsequently a student visa to be granted.

Any shortfall between Federal or private loans being offered and the University fees must be made by the payment due date as listed on the student invoice.

Refunds of loans in excess of University fees will be made if requested once the student has arrived and has registered for classes.

The Financial Aid office can be contacted on +44 (0)20 8332 8244 or [finaid@richmond.ac.uk](mailto:finaid@richmond.ac.uk) for further details.

## TUITION

The programme fee includes academic and sports tuition. The fee does not include the cost of personal text books, course books or any other additional course costs such as museum and theatre visits or special course fees.

## ROOM & BOARD

Student accommodation is based on a single study bedroom and 12 meals per week for 35 weeks (Two Semesters - Fall & Spring). Additional meals will need to be paid for separately.

It is a compulsory requirement to take Room and Board.

Students may occupy the housing facilities over the Christmas break and may leave belongings in their accommodation during the 35 week programme. Students will need to find storage for their belongings over the summer break.

## WITHDRAWALS & REFUNDS

Students commit to the programme for a full academic year (two semesters). Should a student leave during the course of the year, no refunds of fees or deposits will be made. No refunds are made once fees have been paid.