

CONTACTING STUDENTS AND UNIVERSITY OFFICIALS

There is a direct line (44 Country Code and (0) 20 8332 8200) to the switchboard in the university's Main Building on campus which serves also as the largest residence hall. If your son or daughter plans to have a mobile phone while on campus please ask for his or her number. If you do not have their number, the University switchboard will take a message from you and post it on the notice board. There are also direct lines (44 Country Code and (0) 20 prefix) for many offices on campus. Calls to offices may also go through the University switchboard. After-hours calls are handled by the University's Security Office.

EMERGENCY TELEPHONE CONTACTS:

If, in an emergency, you have difficulty reaching a student, please call the University switchboard, (44 Country Code and (0) 20 8332 8200) or University Security (44 Country Code and (0) 20 8332 8230). The Vice President of Student Affairs/Dean of Students is on call at all times and may be reached through Security.

Students may send and receive faxes through the University's main fax number:
++ 44 (0) 20 8332 3050.

Telephones

Outgoing phone service is available to all students either in their residence or in the local vicinity. **Incoming phone service is only available in certain residence halls.** (Most students quickly get their own mobile phones. Please ask your student for their mobile number.)

Atlantic House at the Kensington Campus and the Main Building at the Hill Campus have phone extensions in student room corridors. **In order to minimise noise on residential corridors during Quiet Hours, between 12 midnight and 8:00 a.m. calls will not be transferred.** Emergency call between those times should be made through reception.

Due to the limitations of the system, we cannot provide an incoming phone service in satellite residences. Phone cards are available from the cashier at the Kensington Campus and from a BT phone card and stamps machine next to the Dining Hall at the Hill Campus.

University Residential Number:	(0) 20 8332 8295
All other queries to:	(0) 20 8332 8200

MAIN BUILDING FLOOR EXTENSIONS:

Dial (0) 20 8332 - 8295 and dial the extension

ROOMS	EXTENSION
GH1-GH8	8215
G02-G12	8326
13 - 18	8221
27 - 32	8265
34 - 40	8225
42 - 48	8226
50 - 56	8316
58 - 68	8226
66A - 66B	8226
71 - 78	8225
80 - 88	8268
88 - 93	8228
95 - 117	8229
120	8275
121 - 124	8228
125 - 130	8268
133 - 138	8274
139 - 148	8250
4A - 4H	8275
5A - 5H	8274

MONTFORD HOUSE

Flats B, C and E

020 8439 9131

Flats A, D, G, H, I and J

020 8948 8454

ATLANTIC HOUSE EXTENSIONS:

Dial (0) 20 8332 - 8295 and dial the extension

ROOMS	EXTENSION
B1-B7	8443
3	8456
101-107	8450
201-208	8445
209-220	8446
301-305	8447
306-316	8453
401-413	8449