



**RICHMOND**  
 THE AMERICAN INTERNATIONAL  
**UNIVERSITY**  
 IN LONDON

**Office of the Registrar**  
 Queens Road, Richmond, TW10 6JP, UK  
 Tel. +44 (0)20 8332 8201 Fax: +44 (0)20 8332 3050

---

**Replacement Richmond Diploma Order Form**

\_\_\_\_\_  
 Last Name:

\_\_\_\_\_  
 First Name(s):

\_\_\_\_\_  
 Phone Number: Email:

\_\_\_\_\_  
 Address to which Certificate should be sent:

\_\_\_\_\_  
 Date of Graduation:

\_\_\_\_\_  
 Degree Awarded:

\_\_\_\_\_  
 Signature Date:

**Fees: there is a fee of GBP 50 per replacement diploma – please include your credit/debit card details in the space below.**

**All credit card details will be treated confidentially and destroyed immediately after processing.  
 Please note that we do not accept Discover, American Express or Diners Club.**

\_\_\_\_\_  
 Type of card

\_\_\_\_\_  
 Name as shown on card:

\_\_\_\_\_  
 Billing address

\_\_\_\_\_  
 Number: Issue number if using Switch or Solo:

\_\_\_\_\_  
 Expiration date:

\_\_\_\_\_  
 Card holder's signature: Date:

*Each diploma is individually prepared, please allow up to 4 weeks for delivery.*

For Office Use Only			
RECEIVED:		ORDER PLACED:	
ORDER RECEIVED/SENT:		REF:	