



**RICHMOND**  
THE AMERICAN INTERNATIONAL  
**UNIVERSITY**  
IN LONDON

# STUDENT GROUP TRAVEL PARTICIPATION CONTACT AND DECLARATION

Please complete the following form and submit it to the Office of Student Activities before the trip.

## **Participant Information**

Name:

Student ID #:

Mobile #

## **Trip Information**

Club/Society:

Destination:

Departure date:

Return date:

Trip Leader(s):

## **In case of emergency**

Contact name:

Contact telephone:

Relationship to participant:

## **Declaration**

I declare that as a participant of the above-named trip,

- I am over the age of 18;
- I have been made aware of the costs of this trip and what my payment covers. I will have paid the deposit and/or balance for this trip in advance. I am financially responsible for personal expenses during this trip; I understand that refunds are not available, though it may be possible to re-sell my place on the trip to another student;
- I understand that good conduct is expected on and off campus. Should I fail to adhere to the standards of good conduct while participating in this trip, I will be subject to disciplinary action as outlined in the Student Conduct Code.
- I understand that in the absence of a staff or faculty member, there will be a designated student(s) who is responsible for carrying out the duties of trip leader.

Signature:

Date: