

US DOLLAR MONTHLY PAYMENT PLAN



Advantages

- Easy online enrollment
- Monthly payment plan
- Flexible payment options
- No interest

Payment Methods

- Automatic bank payment (ACH)
- Credit card/debit card (MasterCard, Discover and American Express)

Payments are processed on the 5th of each month and will continue until the balance is paid in full. If a credit/debit card is used, a convenience fee in addition to the enrollment fee will be assessed.

Cost to Participate

- \$25 enrollment fee per semester (ACH & credit card)
- \$45 annual fee (ACH & credit card)
- \$2 enrollment fee for an immediate full payment
- \$25 returned payment fee if a payment is returned

Simple Steps to Enroll in the Payment Plan

- Go to www.richmond.ac.uk
- Be sure to have your account information available
- Select either undergraduate or graduate tuition fees link
- Click on e-Cashier
- Enter student ID as assigned by Richmond University



RICHMOND
THE AMERICAN INTERNATIONAL
UNIVERSITY
IN LONDON

**Queens Road • Richmond-upon-Thames TW10 6JP
England • 011-44-20-8332-8209
www.richmond.ac.uk**

Target Dates To Enroll By

Annual 2008–2009 *e-Cashier available on March 15, 2008.*

Last day to enroll online	Required down payment	Number of payments	Months of payments
May 30	none	10	June–Mar
June 27	none	9	July–Mar
July 23	15%	8	Aug–Mar
Aug 1	25%	7	Sept–Mar

Fall 2008 *e-Cashier available on March 15, 2008.*

Last day to enroll online	Required down payment	Number of payments	Months of payments
May 30	none	5	June–Oct
June 27	none	4	July–Oct
July 23	15%	3	Aug–Oct
Aug 1	25%	2	Sept–Oct

Spring 2009 *e-Cashier available on March 15, 2008.*

Last day to enroll online	Required down payment	Number of payments	Months of payments
Nov 1	none	5	Nov–Mar
Nov 21	15%	4	Dec–Mar
Dec 1	25%	3	Jan–Mar

NOTE: All down and full payments are processed immediately!

e-Cashier Availability

Availability of e-Cashier is determined by Richmond University. Please be aware the university may elect not to have e-Cashier available during specific times and dates during registration.

Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through My FACTS Account or call the Richmond University at 011.44.20.8332.8209 to confirm the change.



For additional help,
please call us at
800.609.8056.